



JOB DESCRIPTION

POSTED: APRIL 30, 2018

DEADLINE: UNTIL FILLED

POSITION: Beverage Cart Attendant

DEPARTMENT: Food and Beverage

LOCATION: Resort

SUPERVISOR: Bartender

EMPLOYMENT: Part-Time Seasonal

PAY RATE: Pay Grade 2 (\$6.50 - \$8.16 per/hr. D.O.E.)

DESCRIPTION:

Set up beverages, daily inventory and knowledge of beverage prices, serve drinks and beverages correctly to customers on the golf course. Ability to lift up to 50lbs. Ability to stand or sit for long periods of time. Ability to withstand a wide range of weather conditions. Able to withstand prolonged exposure to sunlight. Must be available for varying shifts, weekends and holidays.

RESPONSIBILITIES:

- Provide excellent Guest Service to guests, internal and external through active guest engagement and positive attitude.
- Provide positive and entertaining gaming experience for Resort Guests.
- Set up beverages and write down a daily inventory of all beverages according to policies advocated by the Clubhouse Bar.
- Perform checks to see if dates of expiry on non-alcoholic beverages are valid.
- Obtain alcoholic drinks from the bar as needed for customers on the golf course.
- Maintain knowledge of beverage prices and dates to be able to talk intelligently to customers.

- Great guests in a friendly manner at every hole and inquire into their beverage requirements.
- Fill and serve glasses with guests preferred brands and ask if they would like refills.
- Drive beverage cart safely around the golf course.
- Provide guests with the process of payments on an immediate basis.
- Restock carts with beverages, ice, candy bars, chips, straws, drink cups and napkins.
- Keeps beverage carts fueled and clean and store it at the end of each shift.
- Maintain inventory of beverages taken and returned each day.
- Must have a can-do attitude with a strong emphasis of team work.
- Due to the dynamic Casino Environment from time to time, we require employees to be flexible and assume other responsibilities assigned by management.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED required.
- Must be of legal age in Michigan.
- Must pass background checks and other pre-employment screenings.
- Must be able to receive and maintain a Gaming License.
- Must be able to successfully pass TIP's training.

PREFERRED QUALIFICATIONS:

- Excellent communication skills: must be able to complete tasks with little supervision, must be able to manage multiple tasks, must be committed and reliable, work well with other team members, commitment to the highest level of customer service.
- Knowledge of the game and course are desired.

1. The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.

OUR MISSION

Our Mission is to provide an exceptional and memorable experience to every Guest, every time. Each Team Member will demonstrate a high level of professionalism, provide a safe, clean and entertaining experience for all Guests, internal and external.

Integrity, Service, Professionalism, Value. This is our **PROMISE**.

Date Approved by the Public Enterprise Finance Commission (PEFC): 02/21/2017

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