



**POSTED: OCTOBER 10, 2018      DEADLINE: UNTIL FILLED**

### **JOB DESCRIPTION**

**POSITION:**                      **Buffet Cook (Cook 3)**

**DEPARTMENT:**                **Food and Beverage**

**LOCATION:**                      **Resort**

**SUPERVISOR:**                **Kitchen Manager**

**EMPLOMENT:**                **Part-Time**

**PAY RATE:**                    **Pay Grade 6 (\$9.25 - \$12.16 per/hr. D.O.E.)**

### **DESCRIPTION:**

Safely prepares food items, following menu specifications and standard recipes, for service to guests. Prepares large quantities of food for the buffet. Responsible for rotating the food on the buffet line and ensuring the buffet is fully stocked and food is properly being stored and handled. Must strive for perfect picture presentation at all times whether it's a plate up, banquet, buffet or any other food related offering. Responsible for understanding and preparing for how much food is to be prepared and how much food is to be ordered for buffets.

### **RESPONSIBILITIES:**

- Provide excellent guest service to guests, internal and external through active engagement and positive attitude.
- Prepare a variety of meats, seafood, poultry, vegetables and other food items in broilers, ovens, grills, fryers and a variety of other kitchen equipment per restaurant standardized recipes.
- Assumes 100% responsibility for quality of products served.
- Knows and complies consistently with our standard portion sizes, cooking methods, quality standards and kitchen rules, policies and procedures.
- Stocks and maintains sufficient levels of food products at line stations to assure a smooth service period.
- Portions food products prior to cooking according to standard portion sizes and recipe specifications.
- Maintains a clean and sanitary work station area including tables, shelves, grills, broilers, fryers, pasta cookers, sauté burners, convection oven, flat top range and refrigeration equipment.
- Prepares item for broiling, grilling, frying, sautéing or other cooking methods by portioning, battering, breading, seasoning and/or marinating.
- Follows proper plate presentation and garnish set up for all dishes.
- Handles, stores and rotates all products properly.

- Assists in food prep assignments during off-peak periods as needed.
- Closes the kitchen properly and follows the closing checklist for kitchen stations. Assists others in closing the kitchen.
- Attends all scheduled employee meetings and brings suggestions for improvement.
- Performs other related duties as assigned by the Food and Beverage Lead or Chef de Cuisine.
- Flexible and can assume additional job responsibilities as assigned.

**MINIMUM QUALIFICATIONS:**

- High School Diploma or GED equivalent.
- Ability to be ServSafe certified within the first 90 days of employment.
- Must pass background check and other pre-employment screenings.
- Must be able to communicate clearly and effectively.
- Must have exceptional hygiene and grooming habits.
- Be able to reach, bend, stoop and frequently lift up to 40 pounds.
- Be able to work in a standing position for long periods of time.
- Must be able to assist in washing dishes and pots and pans.

**PREFERRED QUALIFICATIONS:**

- A minimum of 2 years of experience in kitchen preparation and cooking.
- At least 6 months' experience in a similar capacity.

*The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.*

**OUR MISSION**

Our mission is to provide an exceptional and memorable experience to every guest, every time. Each team member will demonstrate a high level of professionalism, provide a safe, clean and entertaining experience for all guests, internal and external.

Integrity, Service, Professionalism, Value. This is our **PROMISE**.

**Date Approved by the Public Enterprise Finance Commission (PEFC): 02/21/2017**

**Northern Waters Casino Resort**

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