



POSTED: APRIL 26, 2018 DEADLINE: UNTIL FILLED

JOB DESCRIPTION

POSITION: **Golf Maintenance**

DEPARTMENT: **Golf Course**

SUPERVISOR: **Superintendent**

LOCATION: **Resort**

EMPLOYMENT: **Seasonal**

PAY RATE: **Pay Scale 7 (\$9.50 to \$12.46 per hour D.O.E.)**

DESCRIPTION:

The golf maintenance will be responsible for machine maintenance and cleanliness of the machinery when finished for the day. Job duties assigned will be, but not limited to, digging, shoveling, irrigation breaks, raking, blowing, weed trimming, tree cutting/trimming and other golf course duties as assigned, along with performing the duties of a laborer and greens keeper.

RESPONSIBILITIES:

- Provide excellent guest service to guests, internal and external through active guest engagement and positive attitude.
- Reports to the supervisor to receive daily assignments.
- Cleaning and maintenance on equipment, general pond, ground and building maintenance, operating a variety of equipment such as fairway mowers, cutting cups, tri-plex mowers, push mowers, string trimmers, chain saws, pole saws, sod cutters, sand traps, utility carts, irrigation work, and any other equipment deemed necessary by the golf course superintendent and/or foreman mechanic.
- Uses tools and supplies from maintenance room to perform job duties.

- Responds to maintenance requests promptly.
- Assists with all department projects.
- Does minor mechanical repairs as needed.
- Minor maintenance duties in the shop and restrooms including, cleanliness of restrooms.
- Does touch-up painting as required.
- Assists with loading or unloading trucks.
- Awareness of safety hazards and applicable safety precautions required with tools, equipment, and area work is performed in.
- Maintains tools and maintenance equipment in working order and keeps maintenance room in neat condition.
- Vision (with correction) sufficient for reading and performing duties.
- Sufficient manual dexterity to operate tools and machinery.
- Sufficient physical agility to work from ladders or on roof if necessary.

MINIMUM QUALIFICATIONS:

- High school diploma or GED equivalent.
- Must be a steady, reliable worker.
- Must be able to read simple instructions and follow simple diagrams.
- Must be able to perform tasks independently, after instructed.
- Must have general knowledge of equipment used in mechanical, electrical, and construction repair techniques.
- Ability to lift up to 50 pounds frequently in carrying out duties.
- Must be willing to work outside during inclement weather.
- Must be able to work nights, weekends, and holidays as required.
- Must pass pre-employment drug screen.

PREFERRED QUALIFICATIONS:

- Possess and maintain a valid state driver's license and be insurable under the Tribes fleet policy.
- Regularly lift and/or move up to 10 pounds, frequently lift and/or move 50 pounds and occasionally lift and/or move 100 pounds.

The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.

OUR MISSION

Our Mission is to provide an exceptional and memorable experience to every Guest, every time. Each Team Member will demonstrate a high level of professionalism, provide a safe, clean and entertaining experience for all Guests, internal and external.

Integrity, Service, Professionalism, Value. This is our **PROMISE.**

Date Approved by the Public Enterprise Finance Commission (PEFC): April 26, 2018

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